



## KODIAK AREA NATIVE ASSOCIATION

### **Health Safety Nurse**

**Full Time/Eligible for Full Benefits Package**

**Hourly/Non Exempt**

**Reports To: Nursing and Quality Director**

**Summary:** Responsible for the oversight and improvement of KANA's infection control, employee health, and health safety programs. Provides clinical expertise and works with interdisciplinary teams to improve safety, quality of care, and work environment.

**Essential Duties and Responsibilities** include the following. Other duties may be assigned.

Establish accepted infection control standards and develop, implement, monitor, and revise infection control policies and procedures to assure compliance with AAAHC standards.

Conduct infection control risk assessments of the equipment and activities throughout the facility. Collect, analyze, and interpret infection control data, and suggest and implement strategies for improvement.

Educate individuals and groups about the risk, prevention, transmission, and control of infection, disease-specific care, appropriate precautions, and appropriate assessments.

Investigate, manage, and conduct surveillance of suspected and confirmed outbreaks of infection.

Notify local, state, and federal authorities about reportable diseases as required; ensure routine mechanisms for disease reporting are functioning.

Develop and maintain appropriate outpatient clinic antibiotic stewardship program.

Oversee KANA's Employee Health program including, but not limited to, tracking and meeting with new employees for screening and record preparation, annual reminders to health care workers to update PPD and flu vaccine, record maintenance, annual reporting to the State.

Review and develop policies and procedures that support up to date Employee Health policies and procedures.

Work in conjunction with managers, supervisors, and staff to resolve issues and respond to incident reports related to health and safety. Provide direction as needed to mitigate imminent and future risks to staff, patients, visitors, and assets.

Assist in the development and maintenance of policies and procedures related to health and safety, ensuring compliance with applicable state and federal laws.

Ensure all KANA clinics meet OSHA, AAAHC, and other regulatory standards as it relates to health and safety, completing audits are completed on a regular basis and issues are addressed in a timely manner.

Travel to Village clinics to perform health and safety audits on a regular basis, and serve as point of contact for Community Health Aides as questions arise.

Assist in the coordination of emergency drills to meet OSHA and KANA accreditation requirements.

Present training to KANA staff on topics related to infection control and health and safety as assigned.

As needed to ensure appropriate clinic nursing coverage, provide general nursing duties in accordance with KANA's policies and quality standards

**Supervisory Responsibilities:** This job has no direct supervisory responsibilities.

**Minimum Qualifications:**

Graduate of a four-year Registered Nurse program and three years clinical and administrative nursing experience and/or training. License as a Registered Nurse, current BLS and CPR certifications.

Knowledge of Electronic Health Record; Database. Internet. Spreadsheet and Word Processing software.

*KANA is an Equal Opportunity Employment (EOE) employer exercising Native preference in accordance with P.L. 93.638*

**To learn more or to submit an application, visit <http://kodiakhealthcare.org/>.**

**Please contact the KANA Human Resources office at [careers@kodiakhealthcare.org](mailto:careers@kodiakhealthcare.org) with any questions.**